

10 November 2008

Dear Councillor

ENVIRONMENT COMMITTEE

A meeting of the Environment Committee will be held at the Council Offices, London Road, Saffron Walden, on Tuesday 18 November 2008 at 7.45 pm or at the conclusion of the question and answer session whichever is the earlier.

Yours faithfully

JOHN MITCHELL

Chief Executive

Commencing at 7.30 pm, there will be an opportunity of up to 15 minutes for members of the public to ask questions and make statements, subject to having given two working days prior notice.

**A G E N D A
P A R T I**

- 1 Apologies for absence and declarations of interest.
- 2 Minutes of the meeting held on 16 September 2008 (attached).
- 3 Business arising.
- 4 **Chairman's items**
- 5 **Lead Officer's report**
Item for information
This report updates members on matters that are not on this agenda.
- 6 **White Street Car Park/Dunmow Town Square**
Item for decision

This report updates the position with the Dunmow Town Square and asks the Committee to support the proposed parking arrangements.

7 Eco-Towns Consultation

Item for decision

This report recommends how the Council should respond to the next stage of the Government Consultation on Eco -Towns.

8 Progress with the LDF Core Strategy

Item for information

This report provides a summary of key issues arising from the representations received on the Core Strategy Preferred Options Consultation.

9 Joint Parking Service

Item for decision

This report seeks approval to proceed with the establishment of a joint parking service for Braintree, Colchester and Uttlesford Councils.

10 Joint Municipal Waste Strategy

Item for decision

This report recommends the adoption of the Joint Municipal Waste Management Strategy for Essex.

11 Options for Brown Bins

Item for decision

This report recommends that the council conducts a trial for the use of 25 litre caddies on one kitchen waste collection round.

12 Review of Fees and Charges

Item for decision

This report asks the committee to determine the fees and charges for the services covered by this Committee

13 Gold Nurseries Dilapidations (report to follow)

Item for information

This report gives an update on the situation at this site.

14 Capital Programme 2008/09 -2011/12

Item for decision

The Committee is asked to recommend the Capital Programme to the Finance and Administration Committee.

15 Any other items, which the Chairman considers to be urgent

To: - Councillors S Anjum, K R Artus, **S Barker**, C A Cant, R Chamberlain, J F Cheetham, A Dean, C M Dean, C D Down, E J Godwin, S J Howell, H J Mason, R D Sherer, C C Smith and A M Wattebot.

Lead Officer: Roger Harborough (01799 510457)
Democratic Services Officer: Maggie Cox (01799 510369)

MEETINGS AND THE PUBLIC

Members of the public are welcome to attend any of the Council's Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.uttlesford.gov.uk.

Members of the public and representatives of parish and town councils are now permitted to speak at the meetings. You will need to register with the Committee Officer by midday two working days before the meeting. An explanatory leaflet has been prepared which details the procedure and is available from the Council offices at Saffron Walden and Great Dunmow.

The agenda is split into two parts. Most of the business is dealt with in Part 1 which is open to the public. Part II includes items which may be discussed in the absence of the press or public, as they may deal with information which is personal or sensitive for some other reason. You will be asked to leave the meeting before Part II items are discussed.

You are entitled to see any of the background papers that are listed at the end of each report.

If you want to inspect background papers or speak before a meeting please contact either Peter Snow on 01799 510430, Maggie Cox on 01799 510369, Rebecca Procter 01799 510433 Cathy Roberts on 01799 510434, or by fax on 01799 510550.

FACILITIES FOR PEOPLE WITH DISABILITIES

The Council Offices has facilities for wheelchair users, including lifts and toilets. The Council Chamber has an induction loop so that those who have hearing difficulties can hear the debate.

If you are deaf or have impaired hearing and would like a signer available at a meeting, please contact Peter Snow on 01799 510430 or email

psnow@uttlesford.gov.uk as soon as possible prior to the meeting.

FIRE/EMERGENCY EVACUATION PROCEDURE

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest designated fire exit. You will be directed to the nearest exit by Committee staff. It is vital you follow their instructions.

- You should proceed calmly, do not run and do not use the lifts.
- Do not stop to collect personal belongings.
- Once you are outside, please make your way to the flagpole near the visitor car park. Do not wait immediately next to the building.
- Do not re-enter the building until told to do so.